



Bidding Guidelines For
2024 ASBC Asian Elite Men & Women Boxing Championships

November 2024

I. Introduction

We are delighted to officially announce the bidding process for the highly anticipated 2024 ASBC Asian Elite Men & Women Boxing Championships. This prestigious event will serve as an exceptional platform to showcase the burgeoning boxing talents of athletes from across Asia, fostering their growth and enriching their international boxing experience.

II. About the Event

A. Official Event Name

- ASBC Asian Elite Men & Women Boxing Championships

B. Tentative Dates: November 2024

November 2024	
Day 1	Arrivals
Day 2	Sport Entry Check, Technical Meeting and Official Draw
Day 3-6	Preliminaries
Day 7-8	Quarter Finals
Day 9	Rest Day
Day 10	Semi Finals
Day 11	Finals
Day 12	Departures – Goodbye

C. Weight Classification

- Elite Men: 13 Weight Categories.
- Elite Women: 12 Weight Categories.

D. Age Classification

- Elite Men and Women: 19–40 years old based on the “Year of Birth”.

E. Competition Format

- Elite Men and Women: Three rounds of 3 minutes each (one-minute rest between rounds)

F. Number of Officials

- 2 Rings.
 - TD: 1 (Fully covered by Host Countries)
 - ITOs: 12 International Technical Officials (Fully covered by Host Countries)
 - R&Js: 10:15 Neutrals (Fully covered by Host Countries)
 - Teams R&Js (Fully covered by Host Countries except the flight ticket)

- b. Expected Number of Boxers Approximately between: -
 - 200 – 500 boxers
 - 100 – 200 Officials

III. ASBC Requirements and Bidding Requests

This section introduces all ASBC requirements in all areas and will also ask for proposals in each area from the National Federations applying in order for ASBC to evaluate the bid and make the final decision.

A. Motivation to Host the Event

ASBC would like to know whether you have a commanding reason to host this event which might be beneficial for the further development of boxing in your country.

- In your proposal, please describe the motives and rationales to host this event.
 - Letter of interest.

B. About the Host City

ASBC needs to know in which city in your country you will propose to host this event.

- In your proposal, please specify the city and provide the following additional information on the city. –
 - Location of the city.
 - Accessibility to the city.
 - Demographic information.
 - City transportation system.
 - Records of hosting any international sporting event

C. Government Support

ASBC requires a proof of your government's support and/or endorsement of hosting this event by your National Federation. Please provide:

- Provision of Financial Guarantee
- Guarantee for the Rates of the Hotel Rooms
- Guarantee for the provision of visas (where necessary)
- Guarantee for any necessary support given to the LOC.
- In your proposal, please attach your government's supporting letter.

D. National Federation

For hosting its competitions, ASBC has a preference for more experienced National Federations having organized ASBC or IBA or international competitions in the past with proven records.

- In your proposal, please introduce proven records of hosting any IBA or international sporting event organized by your National Federation or in the city.
 - Name of **event(s)**.

- Your National Federation's involvement.

- National Federation boxing facts (history, number of licensees, clubs, projects....)

E. Proposed Competition Venue

ASBC requires the following facilities for the proposed competition venue: -

- Venue with a 1000 Seating Capacity Minimum: -
Provide details about the proposed venue, including its seating capacity. Ensure it meets the minimum requirement of 1000 seats.
- Field of Play (FOP) with Space for Two Rings:
Describe the field of play, ensuring it accommodates two rings for the competition. Include details about the dimensions and specifications.
- Meeting Rooms and Offices:
Specify the availability and capacity of meeting rooms and offices required for organizational purposes.
- Jumbo Screen(s) and Scoreboard:
Outline the provision of jumbo screens and scoreboards to enhance the spectator experience and facilitate event management.
- Separate Lounges for ITOs, R&Js, and VIPs:
Detail the arrangements for separate lounges catering to International Technical Officials (ITOs), Referees & Judges (R&Js), and VIPs.
- Locker Rooms for Boxers:
Ensure separate locker rooms for Boys and Girls boxers. Describe the facilities available in these locker rooms.
- Warm-up Area and Medical Examination Room:
Specify the designated space for warm-up activities and the medical examination room to meet the athletes' pre-competition needs.
- Storage Room:
Describe the storage facilities available for equipment and other event-related items.
- IT-Equipped Press Room and Press Conference Room:
Provide details about the press facilities, including IT equipment, in the press room. Additionally, outline arrangements for the press conference room.
- LAN Internet Line Access and On-Site Live Streaming:
Confirm the availability of LAN Internet line access for efficient communication. Describe plans for on-site live streaming to ensure broader event coverage.

- In your proposal, please specify details about this Competition Venue and include photos and floor plans of all facilities and distance to hotels.

F. Proposed Training Venue

ASBC requires the following facilities for the proposed training venue:

- Space for installing 4 boxing rings.
 - Space for setting up boxing training equipment.
 - Space for floor exercises.
 - Changing Rooms and showers.
- In your proposal, please specify details about the Training Venue and include photos of all facilities and distance to hotels / Competition Venue.

G. Accommodation

ASBC requires accommodation arrangements for three different levels of hotels catering to specific participant groups:

1. ASBC Staff Hotel:

- 4-5 Star hotel.
- Coverage for ASBC President by the LOC.
- Coverage for ASBC Executive Director and Staff by the LOC.
- Special room rates for VIPs.
- Free Internet access in rooms.
- 3 meals per day.

2. ASBC Officials' Hotel:

- 4-5 Star Hotel.
- 1 suite for the TD (covered by the LOC).
- Up to 16 rooms for ITOs in single occupancy (covered by the LOC).
- R&Js in double occupancy (covered by NFs); rates in double occupancy (and in single occupancy if necessary) must be the same as for Team Delegations.
- Free Internet access or a designated room with multiple free Internet connections.
- 3 meals per day.

3. Team Delegations' Hotel:

- 4 or 5 Star hotel.
- Estimated number of all delegations: 300–750 people.

- Room rate range for single occupancy: \$80-110 USD per person/day.
 - Room rate range for double occupancy: \$60–90 USD per person/day.
 - Room rate range for triple occupancy: \$50–65 USD per person/day.
 - Room rates should include 3 meals per day.
 - Free Internet access or a designated room with multiple free Internet connections.
 - Room charges to be covered by each participating team.
- In your proposal, please specify the proposed room rates following the different levels of hotels as below: -
- ASBC Family Hotel: Please provide a room rate for a standard room for VIPs.
 - Team Delegations’ Hotel: Please provide room rate per person following the number of guests in each room (single and double occupancy basis) including 3 meals.
 - All hotels need to be shown on a map indicating the distance and travel time to the Competition Venue, the Training Venue, and the airport.

H. Local Transportation

ASBC requires transportation arrangements services by the LOC, encompassing the following aspects: -

- Free Transportation between Nearest International Entry Point and Hotels.
- Free transportation between all hotels, the competition Venue and the training venue.
- Specific cars/shuttles / buses for each of the above-mentioned groups.

I. Per Diem

ASBC requires that the LOC pays the Daily Per Dime as following: -

- a. 100\$ to the Technical Delegate (TD).
- b. 50\$ per person to all International Technical Officials (ITOs) and Referees & Judges (R&J).

J. Event Host Fee

The hosting and organizing fee for the **2024 ASBC Asian Elite Men & Women Boxing Championships** is 50,000 USD.

K. International Transportation

International transportation arrangements play a vital role in ensuring the smooth participation of various stakeholders in the 2024 ASBC Asian Elite Men& Women Boxing Championships. The guidelines for international transportation are as follows:

- **Team Delegations:**

All airline tickets for Team Delegations are to be covered by the participating National Federations. This includes the travel expenses of the athletes and accompanying staff.

- **ASBC staff and Officials:**

The Local Organizing Committee (LOC) is responsible for covering all airline tickets for ASBC Staff and Officials. Specific details include:

1. One business class airline ticket for the ASBC President.
2. One business class airline ticket for the ASBC Secretary General.
3. One business class airline ticket for the Technical Delegate (TD).
4. Up to 6 economy class airline tickets for the ASBC Staff.
5. All airline tickets for International Technical Officials (ITOs) and neutral Referees & Judges (R&J).

- **Teams Referees & Judges:**

1. All airline tickets for Referees & Judges (R&J) will be covered by the LOC.

L. Additional Offers

In addition to the mandatory requirements outlined for the 2024 ASBC Asian Elite Men & Women Boxing Championships, Bidding National Federations are encouraged to propose additional offers that may enhance their bid and contribute to the overall success and enjoyment of the event. These additional offers can be creative, engaging, and demonstrate the hosting entity's commitment to creating a memorable experience. Some suggestions for additional offers include:

- **Supporting Programs for Participating Boxers:**

Training camps or workshops for participating boxers to enhance their skills.

Mentorship programs pairing experienced athletes with younger participants.

Educational sessions on topics such as sportsmanship, anti-doping, and career development.

Additional Programs for VIPs:

- Exclusive cultural or entertainment events for VIPs.

VIP tours showcasing local attractions and landmarks.

Specialized hospitality services to enhance the VIP experience.

- **Programs for Accompanying Guests:**

Sightseeing tours or cultural excursions for guests accompanying the teams.

Social events to facilitate networking and interaction among accompanying guests.

Wellness programs, such as spa days or fitness activities.

- **Opening/Closing Ceremonies:**

Elaborate and culturally rich opening and closing ceremonies.

Collaborations with local artists or performers to showcase the host country's talent.

Fireworks displays or light shows to mark the beginning and end of the championships.

Award Ceremonies:

- **Innovative and visually appealing award ceremonies.**

Commemorative gifts or souvenirs for athletes, officials, and guests.

Integration of local cultural elements into the award presentations.

Bidding National Federations are encouraged to think creatively and present unique ideas that align with the spirit of the championships. These additional offers can set a bid apart and contribute to a positive and memorable experience for all participants and attendees.

IV. Bidding Document Submission Guidelines

Bidding National Federations are required to adhere to the following guidelines for the submission of bidding documents for the 2024 ASBC Asian Elite Men & Women Boxing Championships. It is imperative that these guidelines are followed to ensure a comprehensive and organized submission process:

a. Language and Format:

All contents of the bidding document must be written in English to facilitate a uniform evaluation process.

Graphics and color contents are recommended to enhance the visual appeal of the document.

b. Document Size:

The bidding document should be presented in A4-size format for consistency and ease of review.

c. Submission Copies:

Five hard copies of the original bidding document must be prepared for submission.

Additionally, an electronic version of the bidding document should be provided.

d. Submission Venue:

The completed bidding document, along with the hard copies and electronic files, should be sent to the ASBC Headquarters.

e. Submission Method:

The bidding document, both in hard copy and electronic format, should be sent to the designated email address at the ASBC Headquarters.

V. Timeline

The timeline for the bidding process for the 2024 ASBC Asian Elite Men & Women Boxing Championships is outlined below. All participating National Federations are required to adhere to these key dates for a streamlined and efficient bidding process:

Date	Bidding Process
01-02-2024	Deadline for submitting the completed bidding document to the ASBC Headquarters.
07-02-2024	Final decisions will be made by the ASBC Board of Directors.
08-02-2024	Signing of the Pre-Host City Agreement.

VI. Contact Details

For the submission of the bidding document and any related communication, please use the following contact details:

Email Address: info@asbcnews.org

National Federations are advised to strictly adhere to the specified deadlines to ensure a smooth evaluation process and to facilitate the timely selection of the host city for the 2024 ASBC Asian Elite Men & Women Boxing Championships.

VII. Annex 1: Cost Allocation Matrix

The following table provides an estimation of the costs associated with hosting the 2024 ASBC Asian Elite Men & Women Boxing Championships. It is important to note that this table does not hold any contractual value and is subject to discussion and negotiation before the signing of the Host City Agreement between the selected National Federation/City and ASBC.

Cost Description	Borne by
Host Fees	LOC / NF
Competition Venue	LOC / NF
Venue Branding (Developed / Printed / Implemented by LOC / NF)	LOC / NF
Training Venue	LOC / NF
Flight Tickets – ASBC Officials and Supporting Staff	LOC / NF
Flight Tickets – ASBC President	LOC / NF
Flight Tickets – Referees & Judges	LOC / Participating NFs
Flight Tickets – Team Delegations	Participating NFs
Flight Tickets – Accredited Media	Media
Local Transportation for all Participants, Officials, and Staff	LOC / NFs
Accommodation (Full Board) – ASBC President	LOC / NFs
Accommodation (Full Board) – ASBC Officials and Supporting Staff	LOC / NFs
Accommodation (Full Board) – Team Delegations	Participating NFs
TV Production	Mandatory
Ticketing	LOC / NFs
Insurance	LOC / NFs
Scoring System	LOC / NFs
Gloves, Bandages	LOC

Cost Description	Borne by
Medals	LOC / NFs
Anti-Doping Tests	LOC / NFs
Security and Medical Services	LOC / NFs

VIII. Annex 2: Checklist

The following checklist is provided for the bidding National Federation/City as a reminder to summarize the content of its bid. This checklist does not need to be included in the final version of the documents to be submitted but should be used for preparing the bidding package.

1	Motivation to host the event	
	Description of your motivation and rationale to host the event.	<input type="checkbox"/>
	Letter of interest	<input type="checkbox"/>
2	About the Host City and Country	
	Host City selected	<input type="checkbox"/>
	Map of the City and Country provided	<input type="checkbox"/>
	Demographic information on the City and Country Description of the City's transportation system Records of hosting any international sporting	<input type="checkbox"/>
	Host city's letter of support	<input type="checkbox"/>
	Government's letter of support	<input type="checkbox"/>
3	National Federation	
	Description of your experience hosting IBA events	<input type="checkbox"/>
	Boxing facts	<input type="checkbox"/>
4	Competition Venue	
	Capacity of 3,000	<input type="checkbox"/>
	Field of Play (FOP) space for two (2) rings	<input type="checkbox"/>
	Appropriate space for meeting rooms and offices	
	Jumbo screen(s)	<input type="checkbox"/>
	Scoreboard	<input type="checkbox"/>
	Space for lounges (VIPs, ITOs, Referees & Judges) Locker rooms for boxers and Referees & Judges Appropriate space/room(s) for warm-up	<input type="checkbox"/>
		<input type="checkbox"/>
	Anti-doping room and medical rooms	<input type="checkbox"/>
	Storage room	<input type="checkbox"/>
	IT-equipped press room and conference room	<input type="checkbox"/>
	Floor plan(s) and photos	<input type="checkbox"/>

5	Training Venue	
	One (1) venue with four (4) boxing rings	<input type="checkbox"/>
	Appropriate space for setting up boxing training equipment	<input type="checkbox"/>
	Sauna All teams R&J tickets will be covered by participating NFs	<input type="checkbox"/>
	Changing room(s) and showers	<input type="checkbox"/>
	Floor plan(s) and photos	<input type="checkbox"/>
6	Accommodation	
	Information about three (3) official hotels	<input type="checkbox"/>
	Map showing location of hotels	<input type="checkbox"/>
7	International transportation	
	Information on major international airports in or near the city	<input type="checkbox"/>
	Estimated travel time from major cities around the world	<input type="checkbox"/>
	Visa requirement guidelines (including fees)	<input type="checkbox"/>
8	Broadcasting requirements (optional)	
	Letter of intent from the Host Broadcaster	<input type="checkbox"/>
9	Promotion and ticketing	
	Description of commercial strategy	<input type="checkbox"/>
	Description of promotional activities	<input type="checkbox"/>
10	Finances	
	Provisional budget	<input type="checkbox"/>
11	Educational Programs (optional)	
	Description of the project and actions	<input type="checkbox"/>
12	Additional Proposals	
	Additional programs for VIPs	<input type="checkbox"/>
	Programs for rest day	<input type="checkbox"/>
	Opening Ceremony	<input type="checkbox"/>
	Closing Ceremony	<input type="checkbox"/>
	Awards Ceremony	<input type="checkbox"/>
13	Submission Guidelines	
	Contents in English	<input type="checkbox"/>
	Presented in A4-size binder	<input type="checkbox"/>
	Five (5) original hard copies of the bid file	<input type="checkbox"/>
	Digital copy of the bid file	<input type="checkbox"/>

