**2017 ASBC ASIAN CONFEDERATION WOMEN’S BOXING CHAMPIONSHIPS**

I. About the Event

|  |  |
| --- | --- |
| Official Event Name | ASBC Asian Confederation Women’s Boxing Championships |
| (Host City, Host Country Name) 2017 |
|  |  |
| Event dates | Between August and September 2017 |
|  |  |
| Competition days | Approximately 8 days |
| (depending upon the number of entries received) |
|  |  |
| Event dates | From five (5) days before the first competition day until one (1) |
| day after the last competition day |
|  |  |
| Weight Categories | Women Boxers - 10 weight categories: 45kg – 48kg, 51kg, 54kg, 57kg, 60kg, 64kg, 69kg, 75kg, 81kg, 81+kg |
|  |
|  |  |
| Age Categories | Boxers between the ages of 18 and 40 are eligible to compete |
|  |  |
|  | • AOB Competition format |
| Competition Format | • four (4) rounds of two (2) minutes each, one (1) minute of rest |
|  |  between rounds |
|  | • Open entries (no qualification required) |
|  |  |
| Number of Officials | 1 Supervisor, 10 ITOs, 16 R&Js, 3 ASBC staff |

II. ASBC Requirements and Bidding Requests

This section introduces all ASBC requirements in all areas and will also ask for proposals in each area from the National Federations applying in order for ASBC to evaluate and make the final decision.

1. **Motivation to Host the Event**

ASBC would like to know whether you have a commanding reason to host this event which might be beneficial for the further development of boxing in your country.

* Document to Provide: *Letter of Interest*
* In your *Letter of Interest*, please describe the motives and rationales to host this event
1. **About the Host City**

ASBC needs to know which city in your country you will propose to host this event.

* Document to provide: *Host City form* (to be sent by ASBC in due time)
* In your *Host City form*, please specify the city and provide the following additional information on the city
	+ Location of the city
	+ Accessibility to the city
	+ Demographic information
	+ Transportation from Airport to the city
	+ Records of hosting any international sporting event
1. **Experience in Hosting ASBC Competitions**

For hosting its competitions, ASBC has a preference for more experienced National Federations having organized ASBC Competitions or other international sporting events in the past with proven records.

* Document to provide: *Previous Events Form* (to be sent by ASBC in due time)
* In your *Previous Events Form*, please introduce proven records of hosting any ASBC or international sporting event organized by your National Federation or in the city
	+ Name of event(s)

Your National Federation’s involvement

1. **Proposed Competition Venue**

ASBC requires the following facilities:

* Venue from 3,000 to 7,000 seats, according to expected attendance
* Field of Play (FOP) with space for two (2) rings according to regulation
* Sufficient spaces for meeting rooms and offices according to AIBA Operational Manual requirements
* ASBC Office, ASBC’s President and Executive Director’s office
* Jumbo screen(s) and scoreboard
* Space for at least 3 separate lounges (ITOs, Referees & Judges, VIPs)
* Locker rooms for Boxers and for Referees & Judges
* Space for warm-up area
* Anti-doping and Medical Examination room
* Sufficient storage room
* IT equipped press room and press conference room
* Wi-fi with separated channels (Staff – Media – Guests)
	+ Document to provide: *Competition venue form* (to be sent by ASBC in due time)
	+ In your *Competition venue form*, please specify details about the venue and include photos of all facilities, and motivate your choice
1. **Proposed Training Venue**

ASBC requires the following facilities:

* Space for installing up to 8 boxing rings
* Sauna facility
* Space for setting up boxing training equipment
* Space for floor exercises
	+ Document to provide: *Training venue form* (to be sent by ASBC in due time)
	+ In your *Training venue form*, please specify details about the venue and include photos of all facilities
1. **Government Support**

ASBC requires the proof of your Government’s support and/or endorsement of hosting this event by your National Federation.

• In your proposal, please attach your Government’s supporting letter

1. **Host City Letter Support**

ASBC requires the proof of your Host City support under the form of a support letter signed by the city mayor.

• In your proposal, please attach your host city’s supporting letter

1. **Accommodation**

ASBC requires a total of four (4) different hotels for the following groups of participants:

|  |  |  |  |
| --- | --- | --- | --- |
| **Participants** | **Description** | **Hotel Category** | **Cost borne by** |
|  |  |  |  |
| VIP | President and ASBC / LOC | 5 stars (1 hotel) | Host NF / LOC |
| VIPs | (Full board) |
|  |  |
|  |  |  |  |
| Competition | ITOs, R&Js, ASBC staff | 4 stars (1 hotel) | Host NF/ LOC |
| Officials | (Full board) |
|  |  |
|  |  |  |  |
| Teams | Boxers and team officials | 3-4 stars | Participating NFs |
| Delegations | (1 or several hotels) |
|  |  |
|  |  |  |  |
| Key Media | ASBC Invited Journalists |  | Host NF/ LOC |
| Representatives | accredited for the event | 4 star hotel (1 hotel) |
| (Full board) |
| (up to 5 only) | by ASBC / LOC |  |
|  |  |
|  |  |  |  |
| Others Media | Journalists accredited for | 4-star hotel (1 hotel) | Media |
| the event by ASBC / LOC |
|  |  |  |
|  |  |  |  |

Please note that you may propose several hotels for each kind of participants in your bid, if you wish so.

* Documents to provide: *Hotel forms* (to be sent by ASBC in due time)
* In your *Hotel forms,* please specify proposed room rates following the different levels of hotels as below:
	+ ASBC Family and VIPs: Please provide the rate for a standard room including all 3 meals
	+ Team Delegation Hotel: Please provide the rates per person following the number of guests in each room (single and double occupancy basis) including all 3 meals
	+ Others Media: Please provide the rate for a standard room including breakfast only
1. **International Transportation**

ASBC requires the international transportation expenses to be shared as below mentioned:

|  |  |  |
| --- | --- | --- |
| **Participants** | **Description** | **Air ticket cost borne by** |
|  |  |  |
| VIP | President and ASBC / LOC VIPs | Host NF / LOC |
|  |  |  |
| Competition Officials | ITOs, R&Js, ASBC staff | Host NF/ LOC |
|  |  |  |
| Teams Delegations | Boxers and team officials | Participating NFs |
|  |  |  |
| Media | Journalists accredited for the | Media |
| event by ASBC / LOC |
|  |  |
|  |  |  |

The International air tickets expenses must be covered up to the agreed entry point of the host country

1. **Local Transportation**

ASBC requires the Local Organizing Committee (LOC) to provide the following transportation:

* Free transportation between the nearest international entry point to the Host City and to all hotels
* Free transportation between all hotels, the Competition Venue and the Training Venue
* Specific cars / shuttles / buses for each of the above mentioned groups
1. **Per Diem & Visa cost**

ASBC requires that the LOC pays, upon arrival of each official, a daily per diem allowance of USD 150 per day to the Supervisor and USD 75 to all ITO’s and R&Js. The number of days includes the arrival and departure days within the Championships Period.

ASBC requires in addition that the LOC reimburses the entrance visa cost, including associated cost to obtain it (i.e. travel to embassy) to each ITO and R&J.

1. **Broadcasting requirements**

ASBC requires the following production and broadcasting for this event:

* Preliminaries and Quarter-Finals: No coverage
* Semi-Finals and Finals: TV production from local Host Broadcasters. Live streaming and satellite uplink of TV signal for international takers.

The cost of TV production must be borne by the LOC, the production company or the broadcaster.

• In your proposal, please include a letter of intent from the host broadcaster

1. **Event Host Fee**

ASBC requires the submission of your proposed “Host Fee” amount which should be any amount equal or above the minimum required Host Fee which is 15,000 (fifteen thousand US dollars).

• In your proposal, please indicate the amount your National Federation proposed host fee.

1. **Additional Offers**
* In addition to the above mentioned mandatory requirements, the Bidding National Federations can propose any additional offer or services which might help them to win the bid
	1. Bidding Document Submission Guidelines
1. **Bidding Document**

ASBC requires the following for the bidding document:

1. All contents should be written in English
2. Graphics and color contents are recommended
3. The bidding document should be presented in A4 size
4. Ten (10) hard copies of the original bidding document should be submitted as well as in CD / DVD format
5. The bidding document should be sent to the ASBC Headquarters in Astana, in a sealed envelope, via courier services (see below IV. B1)

Please note that only complete bid documents will be considered by ASBC Secretariat for further presentation at the Executive Committee Meeting

IV. Timeline

1. **Bidding Process and Timeline**

|  |  |
| --- | --- |
| **Participants** | **Process** |
|  |  |
| February 29, 2016 | Deadline for Letter of Intent (LOI) |
| to be sent to the ASBC Headquarters |
|  |
|  |  |
| March 4, 2016 | Deadline for ASBC to send all application forms |
| to National Federations |
|  |
|  |  |
| June 15, 2016 | Deadline for sending complete bidding document |
| to the ASBC Headquarters |
|  |
|  |  |
| July 2016, | Presentation by Bidding National Federations |
| at the Executive Committee | to ASBC EC |
|  |  |
| July 2016, | Signing of Pre-Agreements |
| at the Executive Committee | with Host National Federation chosen |
|  |  |

1. **Contact Details**
2. The bidding document should be sent to the following address:

ASBC – Asian Boxing Confederation

29/1, Kunayeva Street, office 1702

Diplomat Business Center

Astana, 010000, Kazakhstan

Tel. +7 7172 28 04 82

1. Letter of Intent (LOI) should be sent also via the following email address: ***info@asiaboxing.org***
	* Should you require any additional information please do not hesitate to contact the ASBC at the same email address.